

**BATANGAS CITY GOVERNMENT  
LGU**

2024-489

Supplier: **QUATTRO -AMICI TRAVEL CONSULTANCY SERVICES**  
Address: **Sta. Clara, Batangas City**

P.O. No.: **2024-489**  
Date: **July 04, 2024**  
Mode of Procurement: *Negotiated Procurement (Small Value Procurement)*  
PR No./s **200-2024-06-000249**  
**06/25/2024**

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **DEP ED, DIVISION OF BATANGAS CITY**  
Date of Delivery: \_\_\_\_\_

Delivery Term: *As scheduled*  
Payment Term: \_\_\_\_\_

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			<b>TRANSPORTATION EXPENSES (PACKAGE)</b>	P	P <b>542,027.15</b>
			Day 1-8: <b>16 pax @ Php 12,767.00</b>		
			Day 2-6: <b>3 pax @ Php 13,585.05</b>		
			<b>(3) Roundtrip Airport Transfer BTG-NAIA @ Php 9,500.00</b>		
			<b>x 2 days x 3 units</b>		
			<b>(5) Roundtrip Airport Transfer Mactan Airport- Carcar City</b>		
			<b>@ Php 8,000.00 x 2 days x 5 units</b>		
			<b>(1) Roundtrip Airport Transfer Mactan Airport- Carcar City</b>		
			<b>@ Php 8,000.00 x 2 days x 1 unit</b>		
			<b>(2) Van Rental Service in Carcar @ Php 8,000.00</b>		
			<b>x 7 dys x 2 units</b>		
			<b>(1) Van Rental Service in Carcar @ Php 8,000.00 x 4 days</b>		
<b>(Total Amount in Words) five hundred forty two thousand twenty seven pesos and</b>					<b>P 542,027.15</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *Melusi B. Alfante*  
**QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES**  
\_\_\_\_\_  
(Signature over printed name)  
\_\_\_\_\_  
(Date)

Very truly yours,  
**HON. BEVERLEY ROSE A. DIMACUHA**  
\_\_\_\_\_  
City Mayor  
(Authorized Official)

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)  
Approved per Sanggunian Resolution No.: \_\_\_\_\_  
Date: \_\_\_\_\_  
Certified Correct: \_\_\_\_\_  
Secretary to the Sanggunian

Award Notice Abstract (Ref No.: 4950777)  
Reference Number: 10996618  
Contract: P. Bureau of CITY OF BATANGAS



Republic of the Philippines  
BATANGAS CITY GOVERNMENT  
P. Burgos St., Batangas City  
Tel. Nos.: 402-2600 TeleFax No: 722-2764  
website: www.batangacity.gov.ph  
Email Address: batangacitysec\_pg@yahoo.com



## NOTICE OF AWARD

July 03, 2024

**MELISSEL B. ALFORTE**  
Owner/Proprietor  
**QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES**  
Sta. Clara, Batangas City

Dear Ms. Alforte:

This is with reference to the *Transportation Expense Package for the conduct of National Press Conference at Cebu City as requested by DepEd, Division of Batangas City* through Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Relative thereto and as recommended by the Bids and Awards Committee, the subject procurement is awarded to your company in the contract price equivalent to **Five Hundred Forty Two Thousand Twenty Seven Pesos and 15/100 (Php542,027.15)**.

Your company shall enter into contract upon receipt hereof.

Very truly yours,

**HON. BEVERLEY ROSE A. DIMACUHA**  
City Mayor  
Head of Procuring Entity

Conforme:

*Melissel B. Alforte*  
*Melissel B. Alforte*

Date : \_\_\_\_\_

10996618  
Control No.

Award

Transportation



RESOLVED and APPROVED unanimously, at Batangas City, this 3<sup>rd</sup> of July, 2024.

**MANOLO M. PERLADA**  
City Budget Officer  
BAC Chairperson

**GILDAL L. GODOY, EnP**  
City Planning and Development Coordinator  
BAC Vice Chairperson

**JOCELYN E. CANTRE**  
City General Services Officer  
BAC Member

**ENGR. DWIGHT VIRGILIO C. ARELLANO**  
City Engineer  
BAC Member

**ATTY. SONNY JOSE M. RICABLANCA**  
City Legal Officer  
BAC Member

**DR. HERMOGENES M. PANGANIBAN, CESO V**  
Schools Division Superintendent  
End-user/Implementing Office

Approved:

**HON. BEVERLEY ROSE A. DIMACUHA**  
City Mayor



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Tel. Nos: 402-2600 TeleFax No: 722-2764  
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## NOTICE TO PROCEED

July 05, 2024

**MELISSEL B. ALFORTE**  
Owner/Proprietor  
**QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES**  
Sta. Clara, Batangas City


Dear Ms. Alforte:

The attached Contract Agreement having been approved, notice is hereby given to QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES that may commence on the project *"Transportation Expense Package for the conduct of National Press Conference at Cebu City as requested by DepEd, Division of Batangas City"* (Purchase Order No. 2024-489), within seven (7) days upon receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Batangas City Government**.

Very truly yours,

  
**HON. BEVERLEY ROSE A. DIMACUHA**  
City Mayor  
Head of Procuring Entity

I acknowledge receipt of this Notice on: \_\_\_\_\_  
Signature over name of representative: Melissel B. Alforte  
MELISSEL B. ALFORTE